

“Xora and ADP® have helped us save time and money – and clients are benefiting as a result. Having automated manual processes and integrated time sheet and payroll systems, we are saving more than \$3,500 in overtime costs, nearly 100 hours of office work, and 1,300 hours of driver time, per year. That’s exceptional!”

— Kari Delgado, HR director for Alexander’s Abilities

## Alexander’s Abilities Inc.



### At-A-Glance

- ▶ Automated time sheet capture saves 1,300 hours of driver time annually.
- ▶ Saving nearly 100 hours of office work per year by integrating Xora and ADP.
- ▶ Overtime has been reduced \$3,500 per year.
- ▶ Improved driver management ensures client safety.

recordings. In the office, HR staff input time sheet data into the ezLaborManager® system from ADP. This was time consuming and error-prone.

### Solution

Alexander’s has automated the process by which it tracks driver locations and collects and records time sheet information. Drivers use the GPS TimeTrack™ application on their phones to record when they begin and end shifts. GPS TimeTrack captures the location of the phone at the time of the entry, thus ensuring time sheet accuracy.

Also with GPS TimeTrack, supervisors can easily track driver locations. Rather than calling driver cell phones, supervisors have access to web-based maps showing driver locations all day. Now, Alexander’s always knows the whereabouts of clients, enabling a quick response in case an accident occurs and irrefutable evidence as to where and when it happened – this can be helpful in cases of a workers compensation claim or insurance-related matters. Alexander’s also is using GPS TimeTrack to monitor driver speed. HR staff receives email alerts when drivers exceed an agreed-upon limit, and supervisors

follow-up to ensure speed rules are enforced.

The Xora and ADP applications are seamlessly integrated, so driver time sheet data is transmitted automatically from GPS TimeTrack to ezLaborManager, eliminating the need for HR staff to do extract data from one system and enter to the other by hand. And because GPS TimeTrack and ezLaborManager are hosted by Xora and ADP respectively, Alexander’s is spared the task of managing the systems in-house.

### Background

Alexander’s Abilities works with developmentally disabled children and adults in Arizona. Twenty drivers pick up clients from their homes each morning and drop them off at the end of the day. Alexander’s is committed to ensuring client safety. Carefully tracking driver activities is key to meeting this goal.

### Situation

Until recently, collecting and processing driver time sheet data was performed manually. Drivers recorded on paper at what time they started and finished shifts; payroll accuracy depended on their correct

### Results

Alexander’s is now operating more efficiently in the office and more safely on the road. By automating time sheet capture, payroll is accurate and overtime costs have been reduced by \$3,500 for the year. Moreover, the automated approach is saving drivers up to 15 minutes per day. And by integrating GPS TimeTrack with ezLaborManager, HR has eliminated 4 hours of data entry per pay period.