

“ Xora GPS TimeTrack™ is a wonderful asset to our company. I can't imagine going back to our old processes. The system saves us time and keeps our employees on the ball. It's a great tool to help oversee your business. ”

— Darlene Peterson, Office Manager at Peterson Sheet Metal

Peterson Sheet Metal



Benefits

- ▶ Automating timesheets and work order management saves time and helps eliminate errors
- ▶ Easily resolve customer billing disputes with location-stamped job information
- ▶ Verify fuel charges from the field with daily mileage reports

Peterson, would then collect this information once a week and manually fill out job costing and timesheet paperwork.

Solution

In the summer of 2005, Peterson Sheet Metal deployed Xora GPS TimeTrack, a location-based software that runs on GPS enabled phones. GPS TimeTrack allows each of Peterson's installers to clock in and out their shifts, as well as submit detailed job information on the phone. Because the phones contain a GPS chip, their locations, speeds, and other details are automatically tracked and recorded. Back in the office, Darlene has access to web-based reports that show the status of employees in real time, and maps that detail their locations throughout the day.

The detailed job information being collected has been an immense help to the company's job-costing processes. Darlene states, “I can tell immediately how much each job costs and how much to bill the customer. Before, I would spend hours going through paper records.”

Peterson also takes advantage of Xora's

detailed mileage reports. Xora automatically logs the distance that each driver travels while on the clock. The report can be used to verify that the fuel charges incurred out in the field are appropriate.

Another useful feature of the Xora system is called Alerts. These allow both Darlene and the installers to receive automatic notifications whenever they don't start their shifts by 7:15 in the morning or end them by 3:30 in the afternoon.

Results

- ▶ The elimination of tedious paperwork has saved a minimum of 6 hours per week for Peterson and has improved their job-costing processes.
- ▶ Customer billing is no longer questionable since the Xora service captures exactly when work was being done and where.
- ▶ Shift alerts increase accountability among the installation staff and offer another way to ensure that job and time records are accurate.

Challenge

Improve the process of recording worker timesheet, project status and vehicle mileage information.

Situation

Since 1997, Peterson Sheet Metal has been fabricating, delivering, and installing architectural sheet metal to commercial customers in San Ramon, California. The company has about 20 employees, 13 of which are mobile. For years, the installers out in the field were asked to submit their hours and job details by writing them down on paper. The office manager, Darlene