

“ Xora and ADP® are a critical part of our business process, enabling efficient and effective payroll automation and mobile worker management. The fact that Xora and ADP have a history of working together successfully sealed the deal for us. And the time savings provided by the combined Xora-ADP solution will certainly outweigh the cost of the services. Improving these processes enables Cypress Lawn to focus on what it does best: providing superior customer service. ”

— Michael Tadewald, Information Systems Administrator at Cypress Lawn

## Cypress Lawn Memorial Park



### Benefits

- ▶ Automated, integrated mobile workforce management and payroll
- ▶ Eliminated paper-based timesheet reporting and manual data entry
- ▶ Efficient and effective payroll processing

### Solution

In September of 2006, Cypress Lawn deployed Xora GPS TimeTrack™, a mobile workforce management software, along with a financial solution from Automatic Data Processing (ADP), one of the largest providers of transaction processing and information-based business solutions. The Cypress Lawn technical staff worked closely with both companies, as well as Integrated Design Inc., an industry leader in employee data integration, to streamline the process by which mobile worker time sheet data is captured and processed by the payroll system.

Today, Cypress Lawn maintenance workers leverage Xora software running on GPS-enabled mobile phones to record shift start and stop times. Data captured by the Xora system is accessible in the form of web-based business reports and maps that show the location of workers throughout the day. In the future, Cypress Lawn plans to use GPS TimeTrack to record job status information as well, enabling supervisors to assign new jobs in real-time. In total, Cypress Lawn has deployed the service to nearly three dozen field maintenance staff.

Through the use of Integrated Design's Time Bank software, time sheet data captured by Xora is transferred automatically to the ADP system, ensuring the swift calculation and preparation of employee payroll. Once data is received by the ADP system, paychecks can be cut and funds deposited in employee bank accounts. Best of all, GPS TimeTrack integrates with any of the following ADP software suites: ezLaborManager®, Enterprise eTime® and eTime 1000®.

### Challenge

Improve the process of recording and processing worker timesheet and project status information.

### Situation

Cypress Lawn Memorial Park is one of the oldest and most well recognized cemeteries in the San Francisco Bay Area. Time sheets were filled out manually by field staff and handed in to a payroll clerk, whose job it was to enter the data into ADP. During the bi-weekly payroll period, the process required anywhere from one to three days of the clerk's time.

### Results

- ▶ Saved one to three days of work per pay period for a payroll clerk
- ▶ Eliminated paper-based timesheet reporting and manual data entry
- ▶ Enhanced the scope of services offered
- ▶ Cypress Lawn gained a system that is highly visible and easily auditable

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